

Composition of the CSA - June 2024

CSA (UK) is led by a Steering Group made up of CSA Members.

Membership of the CSA Steering Group will be for a 3-year fixed term, with the possibility of extension for one further term of 3 years (i.e., a maximum term of 6 years). In the case of the initial members of the Steering Group, half will be appointed for an initial term of 4 years, with the possibility of extension for one further term of 3 years (i.e., a maximum term of 7 years).

[Community Sponsorship Alliance Member Role Description.docx](#)

The maximum number of Steering Group members is 15. A person shall be eligible for appointment if they are an expert by experience or profession from the following groups as a guide:

- Up to 4 x representatives who have resettled to the UK as sanctuary seekers.
 - Nominated by a CSA UK member and appointed following majority approval of the Steering Group.
- Up to 4 x group members of Community Sponsorship Groups.
 - Must have welcomed a family within the last 3 years. Active encouragement of people from a diverse group of regions, faiths, ages, genders to apply.
- Up to 7 x Lead or Principal Sponsor Organisations.
 - Nominated as representatives among the group of Lead Sponsor Organisations and appointed following majority approval of the Steering Group.

All members must:

- Be authorised and empowered to make decisions on behalf of the business/organisation that they represent.
- Seek approval from the chair before forwarding invites to other representatives to attend.
- Provide updates of current work streams within their own organisations, for the benefit of shared learning, potential digital communication updates and to assist the CSA as a whole in setting out key priorities, developments, and initiatives for the current quarter.

The Lead or Principal Sponsor organisation, once elected, hold the seat for the fixed term. Ideally it would remain as the same representative for the duration of that term. However, if this ceases to be possible, then it is expected that the retreating member nominates a new candidate to replace them from within their organisation. The nominated candidate will need to be agreed with the board through the majority voting process.

CSA UK recognises that the different governmental and regulatory bodies in the UK may have differing policies and procedures which impact Community Sponsorship groups. The Steering Group should attempt to ensure each of the nations of the UK is represented in the Steering Group.

Additional experts can be invited as observing members to relevant meetings or sub-committees (for example, Reset, UNHCR, Home Office, Refugee Action, Housing Associations, Local Authority representatives, UK Welcomes Refugees, The Sanctuary Foundation, More in Common, Refugee Council, Barnardo's, The LGA, British Futures – this list is not exhaustive).

New members will undergo an onboarding with the Chair and the secretariat to welcome them to the CSA, to ensure they have read and are familiar with the CSA Handbook and to set them up with access to our comms channels.

To be reviewed June 2025